

**A.V.C. COLLEGE (Autonomous)**  
**MANNAMPANDAL-609305, MAYILADUTHURAI**

**Internal Quality Assurance Cell**

**Meeting -I**

Date: 07-08-2017

Venue: Principal's Chamber

Time: 11.30 a.m.

The IQAC activities for the current academic year have been planned.

The following matters were discussed

1. It is decided to have department wise placement officer to enhance to employment opportunities of the students and to organize "Campus to Corporate" training programme for the students through placement cell.
2. It is decided to organise Faculty Development programme for teaching staffs on UGC-NET Paper-I, ICT tools and E-Learning.

*Palani*  
7-8-17  
Dr. K. Palanivel  
IQAC Coordinator

*R. Nagarajan*  
7/8/17  
Dr. R. Nagarajan  
Principal

Members Present:

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee

Dr. R. Nagarajan, Chairperson *R. Nagarajan*

Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator *Palani*

Mr. C. S. Iyyappan, Controller of Examinations *(S) 7/8/17*

Dr. R. Karthikeyan, Director, R&D Cell *R. Karthikeyan 7/8/17*

Dr. K. Thyagarajan, HOD of Computer Science -- *M. Hemamalini*

Dr. M. Mathivanan, HOD of Commerce *M. Mathivanan*

Dr. S. Tamilvelu, HOD of Tamil *S. Tamilvelu*

Mr. S. Rajasekaran, HOD of Botany-- *S. Rajasekaran*

Dr. S. Mayilvaganan, Dean *S. Mayilvaganan*

Dr. M. Hemamalini, Assistant Professor of Computer Science *M. Hemamalini 7/8/17*

Mrs. K. Bhuvaneshwari, HOD of Management Studies *K. Bhuvaneshwari 7/8/17*

Dr. S. Sugunakala, HOD of Bio-Informatics *S. Sugunakala 7/8/17*

**A.V.C COLLEGE (Autonomous),  
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**Internal Quality Assurance Cell**

**Meeting -II**

Date: 19-09-2017

Venue: Principal's Chamber

Time: 11.30 a.m.

The following matters were discussed

- Budget Allocation for all the Departments, Library, Infrastructure development, Research and Development were discussed
- Decided to collect the AQAR data for the period 2016 - 17 and prepare and submit AQAR.

*Palanivel 19.9.17*  
Dr. K. Palanivel  
IQAC Coordinator

*R. Nagarajan 19/9/17*  
Dr. R. Nagarajan  
Principal

Members Present:

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee

Dr. R. Nagarajan, Chairperson,

Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator

Mr. C. S. Iyyappan, Controller of Examinations

Dr. R. Karthikeyan, Director, R&D Cell

Dr. K. Thyagarajan, HOD of Computer Science

Dr. M. Mathivanan, HOD of Commerce---

Dr. S. Tamilvelu, HOD of Tamil

Mr. S. Rajasekaran, HOD of Botany

Dr. S. Mayilvaganan, Dean

Dr. M. Hemamalini, Assistant Professor of Computer Science

Mrs. K. Bhuvaneshwari, HOD of Management Studies

Dr. S. Sugunakala, HOD of Bio-Informatics

*K. Karthikeyan*

*R. Nagarajan*

*Palanivel*

*Quithyppan 19/9/17*

*Thyagarajan*

*S. Tamilvelu*

*S. Rajasekaran*

*Mayilvaganan*

*M. Hemamalini 19/9/17*

*K. Bhuvaneshwari 19/9/17*

*S. Sugunakala 19/9/17*

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**Meeting –III**

Date: 04-12-2017  
Time: 11.30 a.m.

Venue: Principal's Chamber

The following matters were discussed:

- It is decided to collect subject and unit wise course material in the form of E-sources for Cloud computing
- It is decided to support the departments to organize Seminar and Guest lectures for the benefit of students and staff members.
- It is decided to support inter-institutional research, collaborative activities with other institutions.

*Palanivel 4.12.17*  
Dr. K. Palanivel  
IQAC Coordinator

*R. Nagarajan 4/12/17*  
Dr. R. Nagarajan  
Principal

Members Present:

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee

Dr. R. Nagarajan, Chairperson

Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator

Mr. C. S. Iyyappan, Controller of Examinations

Dr. R. Karthikeyan, Director, R&D Cell

Dr. K. Thyagarajan, HOD of Computer Science

Dr. M. Mathivanan, HOD of Commerce

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Dr. S. Mayilvaganan, Dean

Dr. M. Hemamalini, Assistant Professor of Computer Science

Mrs. K. Bhuvaneshwari, HOD of Management Studies

Dr. S. Sugunakala, HOD of Bio-Informatics

*K. Karthikeyan*

*R. Nagarajan*

*Palanivel*

*Dr. R. Karthikeyan 04/12/17*

*Dr. K. Thyagarajan*

*Dr. M. Mathivanan*

*Dr. S. Rajasekaran*

*Dr. S. Mayilvaganan*

*M. Hemamalini 4/12/17*

*K. Bhuvaneshwari 4/12/17*

*S. Sugunakala 4/12/17*

**A.V.C COLLEGE (Autonomous),  
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**Internal Quality Assurance Cell**

**Meeting -IV**

Date: 18-01-2018  
Time: 11.30 a.m.

Venue: Principal's Chamber

The following matters were discussed:

- Encourage the staff and students to undertake online courses like NPTEL, SWAYAM and MOOC etc.
- Encouraging and facilitating the Aided and Management staff members to attend long duration orientation and refresher courses.
- It is resolved to conduct academic audit by the external subject experts during February 2018.

*Palanivel*  
18.1.18  
Dr. K. Palanivel  
IQAC Coordinator

*R. Nagarajan*  
18/1/18  
Dr. R. Nagarajan  
Principal

Members Present:

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee

Dr. R. Nagarajan, Chairperson

Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator

Mr. C. S. Iyyappan, Controller of Examinations

Dr. R. Karthikeyan, Director, R&D Cell

Dr. K. Thyagarajan, HOD of Computer Science

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Mr. S. Rajasekaran, HOD of Botany

Dr. S. Mayilvaganan, Dean

Mrs. K. Bhuvaneshwari, HOD of Management Studies

Dr. S. Sugunakala, HOD of Bio-Informatics

Dr. M. Hemamalini, Assistant Professor of Computer Science

*K. Karthikeyan*

*Palanivel*

*20/1/18*

*11/2/18*

*11/2/18*

*11/2/18*

*11/2/18*

*11/2/18*

*11/2/18*

*11/2/18*

*11/2/18*

*K. Bhuvaneshwari*  
18/1/18

*S. Sugunakala*  
18/1/18

*M. Hemamalini*  
18/1/18

**A.V.C COLLEGE (Autonomous),  
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**Internal Quality Assurance Cell**

**Meeting -V**

Date: 18-06-2018

Venue: Principal's Chamber

Time: 11.30 a.m.

The following matters were discussed

- It is resolved to plan different activities and tasks of the department for the academic year 2018-19.
- It is discussed and asked the Criterion Managers of all the Departments to compile data for AQAR and also for NIRF.

*Palani 18.6.18*  
Dr. K. Palanivel  
IQAC Coordinator

*R. Nagarajan 18/6/18*  
Dr. R. Nagarajan  
Principal

Members Present:

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee

Dr. R. Nagarajan, Chairperson *R. Nagarajan*

Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator *Palani*

Mr. C. S. Iyyappan, Controller of Examinations *(S)*

Dr. R. Karthikeyan, Director, R&D Cell *R. Karthikeyan 18/6/18*

Dr. K. Thyagarajan, HOD of Computer Science *K. Thyagarajan*

Dr. M. Mathivanan, HOD of Commerce *M. Mathivanan*

Dr. S. Tamilvelu, HOD of Tamil *S. Tamilvelu*

Mr. S. Rajasekaran, HOD of Botany *S. Rajasekaran*

Dr. S. Mayilvaganan, Dean *S. Mayilvaganan*

Mrs. K. Bhuvanewari, HOD of Management Studies *K. Bhuvanewari 18/6/18*

Dr. S. Sugunakala, HOD of Bio-Informatics *S. Sugunakala 18/6/18*

Dr. M. Hemamalini, Assistant Professor of Comp. Science *M. Hemamalini 18/6/18*

## A.V.C. COLLEGE (AUTONOMOUS)

UGC Recognized College with Potential for Excellence – Phase I & II  
NIRF All India Ranking 2019: College (Rank-band: 101-150)  
MANNAMPANDAL, MAYILADUTHURAI - 609305



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### Internal Quality Assurance Cell

Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year 2017-18

Plan of Action	Achievements/Outcomes
Submission of AQAR	Report Submitted ( In the old format)
Submission of report to NIRF	Report Submitted on the stipulated time
To promote research and publication interests by means of appreciating the Teachers with significant research achievement during Teachers day and provide financial support	Totally 15 teachers were given special Award for their significant contribution, i.e., paper published in International peer reviewed Journal with Thomson Reuters impact factor (above 2.0 for Science faculties above 1.0 for Social Science faculties) Book published with ISBN Number Obtained external funding for research and associated activities Faculties who crossed the citation index of more than 250 in Google Scholar account.
Staff and student members were encouraged and trained to appear the NET/SET examinations	Staff members Dr. S. Brammavidhya, Mrs. M. Sangeetha, Mrs R. Krishnaveni & Mrs. A. Manoranjitham, Department of Microbiology qualified ASRB-NET 2017. • Mr. G. Prabakaran, Department of Commerce, Mrs. G. Suja, Department of Chemistry; Mr. G. Manikandan, Department of English; Mrs.P.Panimalar, Department of Computer Science qualified SET by passing the Tamil Nadu State Eligibility Test 2017 and the Research scholar Ms. V. Sowmya, Ph.D. Scholar (Commerce-FT) cleared the SET 2017.

<p>For inter-institutional research, collaborative activities with other institutions are to be arranged</p>	<p>Department of Tamil organized seven day Workshop on 'Suvadi Padithalum Pathukathalum' in collaboration with the Department of Olaisuvadi, Tamil University, Thanjavur; • Department of Physics and Indira Gandhi Centre for Atomic Research (IGCAR), Kalpakkam jointly organized a State level Inter-collegiate Quiz Competition (Zone II) on 25.10.2017 and three students were selected for the state level competition to be held in IGCAR, Kalpakkam; • Department of Zoology, Computer Science, and Microbiology had Research collaboration with different research institutions for Student research projects and internships; • Department of Computer Science and Department of BioTechnology, Department of Microbiology collaborated with different Institutions, R&amp;D Sector of Companies, etc., for PG students research projects</p>
<p>Include additional certificate programme for improving the employability skills of students</p>	<p>Department of Commerce in association with Kalvi inaugurated a short term Certificate Course on "Tally". In addition to the existing course on BPO Management and YOGA for Human Excellence</p>
<p>Train the students in soft skills and develop personality using specialized trainers and enhance the number of campus interviews for increasing placements</p>	<p>Five days Intensive Soft Skills Training Programme for all the final year students was conducted which yielded 487 students to get appointment through the campus interview.</p>
<p>To assess and advice the staff members based on their appraisal for their carrier development</p>	<p>Staff members were given a proforma for their appraisal submission and based on the appraisal and the interview, the staff members were assessed and suggestions were given for their career development</p>

  
 Dr. K. Palanivel  
 IQAC Coordinator

  
 Dr. R. Nagarajan  
 Principal

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**INTERNAL QUALITY ASSURANCE CELL**

**Composition IQAC 2017-18**

**MEMBERS**

Mr. K. Karthikeyan, Secretary & Treasurer i/c, A.V.C.College Committee  
Dr. R. Nagarajan, Chairperson  
Dr. K. Palanivel, Associate Professor Computer Science - Co-ordinator  
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